



# CIVIL TRADES CERTIFICATION

[www.civiltrades.co.nz](http://www.civiltrades.co.nz)



QUALIFIED PEOPLE QUALITY INFRASTRUCTURE



## CIVIL TRADES CERTIFICATION

Get nationally recognised for your skills and experience with a Civil Trades Certification. This accreditation programme is specifically for civil contractors and has been developed with industry, for industry. It combines a recognised trade qualification with certified hours of practical experience and leads to registration as a Certified Tradesperson.

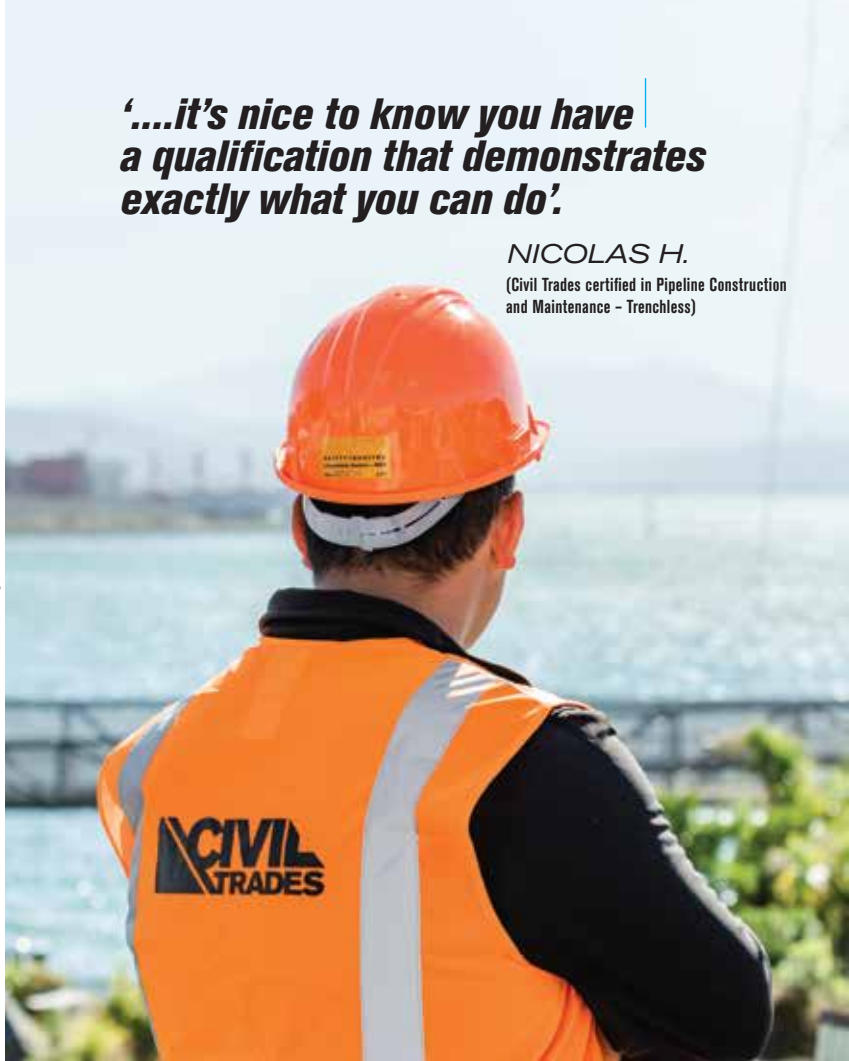
### **What areas of Endorsements are available.**

- **Road Construction and Maintenance**
- **Pipeline Construction and Maintenance**
- **Road Surfacing**

***‘....it’s nice to know you have  
a qualification that demonstrates  
exactly what you can do’***

**NICOLAS H.**

(Civil Trades certified in Pipeline Construction  
and Maintenance – Trenchless)





## HOW CAN I GET CIVIL TRADES?

To qualify for CTC you must show evidence of:

- A Civil Infrastructure Level 4 qualification
- 8000 hours of practical experience (around 4 years) including 2,000 hours at Level 4 competency
- Be assessed for a Civil Trade Certificate

**Level 4 qualifications eligible for Civil Trades Certification:**

- Bitumen Surfacing Construction
- Civil
- Forestry Earthworks
- Pipeline Construction and Maintenance

To enrol or enquire for more information contact your Connexis Customer Service Account Manager or call Connexis on 0800 486 626.



***'...it is great to see experienced workers having their skills recognised with Civil Trades Certification'.***

**NICOLAS H.**  
(Civil Trades certified in Pipeline Construction and Maintenance – Trenchless)

***'Civil Trades help us win bigger and better tenders'.***

**MIKE W.**  
(Employer)

## 3 Ways to Qualify for Civil Trades

# 1

### OPTION 1: APPRENTICESHIP

If you are relatively new to our industry, then this option will be for you. You could be a school leaver, someone who is changing industry or re-joining the workforce after some time away. It usually takes 2–3 years to complete the Apprenticeship and obtain a Civil Trades qualification.

# 2

### OPTION 2: RECOGNITION OF CURRENT COMPETENCE

If you have over 5 years of experience in the Civil Infrastructure Industry you will be eligible for this option. You will be required to demonstrate a minimum of 5 years' experience with at least 2 years, current and concurrent, at a high level of skill via a portfolio of evidence and professional discussion.

# 3

### OPTION 3: SECTOR QUALIFICATION PATHWAY

If you have had less than 5 years in the Civil Infrastructure Industry and have obtained some unit standards or a Level 2 or Level 3 certificate, then finishing the next qualification in your sector pathway may be the best way for you to obtain a Civil Trades qualification.

# APPLY FOR CIVIL TRADES CERTIFICATION

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Prior to starting the application process ensure you are able to provide evidence of your eligibility. You can then apply via your Customer Service Account Manager (CSAM) who will forward your application on to the Civil Trades Registrar for certification.

## YOUR APPLICATION WILL NEED TO INCLUDE:

1. A copy of your Civil Infrastructure qualification
2. Logbook or other document demonstrating your 8,000 hours of practical experience
3. Two letters of recommendation, one from your employer and one from an individual in a supervisory or senior position outside your organisation.
4. Application form and fee

The registrar will review your application for completeness and forward it to a Trade Certification Evaluator who will:

- Review your work experience
- Call your referees to confirm your competency and suitability for trade certification
- Call you to discuss your work history and evaluate your knowledge as a skilled tradesperson

## CONNEXIS WILL SUPPORT YOU THROUGH THIS PROCESS

Call Connexis on 0800 486 626 or get in touch with your Customer Service Account Manager (CSAM) to kickstart the CTC process.



📞 | 0800 486 626  
✉ | [askus@connexis.org.nz](mailto:askus@connexis.org.nz)  
🌐 | [www.connexis.org.nz](http://www.connexis.org.nz)  
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