



Civil Trades Certification Application Form

Employer Details

Company: _____

Contact Name: _____

Job Title: _____

Billing Address: _____

Phone: _____

Mobile: _____

Email: _____

Is your organisation a member of The Civil Contractors Association of New Zealand? Yes No

Applicant Details

Name: _____

Home Address: _____

Phone: _____

Mobile: _____

Email: _____

Gender: Male

Female

Date of Birth: _____

Emergency Contact Details

Name: _____

Phone: _____

Mobile: _____

Email: _____

Certification Process

Please specify the process you will be applying through.

Standard Process (applicant already holds an approved level 4 qualification)

RCC Process (applicant wishes to obtain level 4 qualification at the same time as Civil Trades Certification)

Preferred Evaluator

Please specify your preferred Civil Trades Evaluator, if you have one: _____

Certification Details

Please indicate below the certifications being applied for:

Civil Trades Certification in Road Construction and Maintenance with Endorsements in:

Tick below

Concrete (Non-structural)	<input type="checkbox"/>
Piling	<input type="checkbox"/>
Road Maintenance	<input type="checkbox"/>
Earthworks	<input type="checkbox"/>
Road Construction	<input type="checkbox"/>
Forestry Earthworks	<input type="checkbox"/>

Civil Trades Certification in Road Surfacing with Endorsements in:

Tick below

Bituminous Spraying Operations	<input type="checkbox"/>
Bituminous Mixes Operation	<input type="checkbox"/>
Binder Manufacturing Operation	<input type="checkbox"/>
Bitumen Surfacing Construction	<input type="checkbox"/>

Civil Trades Certification in Pipeline Construction & Maintenance with Endorsements in:

Tick Below

Trenched	<input type="checkbox"/>
Trenchless Technologies	<input type="checkbox"/>
Water	<input type="checkbox"/>
Wastewater & Stormwater	<input type="checkbox"/>
Drinking Water	<input type="checkbox"/>

Attachments for Civil Trades Certification

Must tick all boxes

1. Copy of NZ Certificate (Level 4) on one of the Approved Qualifications	<input type="checkbox"/>
2. Documented evidence of 8000 hours of practical experience (e.g. Practical Experience Portfolio or CV)	<input type="checkbox"/>
3. Letter of recommendation from employer	<input type="checkbox"/>
4. Letter of recommendation from referee outside trainee's employer's organisation	<input type="checkbox"/>

Signatures

Employer representative (signed on behalf of the employer).

We agree to support this Trade Certification application and we agree to be responsible for the application fee

\$ _____

Purchase Order Number _____

Employer Representative Name (please print)	Signature	Job title

Candidate

Candidate Name (please print)	Signature	Date

In signing this, the Applicant agrees that the Civil Trades Board may use the Applicant's name and image in promotional material online and/or in print.

[] Please tick if you do NOT wish your name and image to be used.

(Document version 7: February 2021)